

GUIDELINE FOR VOLUNTEERS WHO TEACH

Thank you for volunteering as teachers / educators / coaches in classrooms and outside. In the social spectrum, one of the biggest volunteering requirements is that in the field of Education. Teaching Volunteer opportunities not only benefit children, but also reach out to the Adults. Many programs and study materials have been designed around making Education easy, and supports in the overall goal of literacy

You will find this guide useful for having more effective and productive experiences working with the learners in classrooms and beyond on a regular basis and for improving the learning outcomes. It is our intention that the module will help Teachers across different levels and different subject areas learn how to host, Manage, supervise and coach learners.

Every volunteer should consider the following teaching guidelines.

1. Keep the **teaching simple**. Sophisticated methods are not practical in most simple conditions due to lack of functioning equipment
2. Change comes slowly. The aim is to teach basics that are easily understood by using simple terminology **tailored to the level of the learners**.
3. More **individual attention** - Students like one-on-one attention. Having someone answer their questions and concerns quickly help them focus on learning tasks. Volunteers can tutor or read with students who are struggling or need additional support. Flexible helpers can be excellent problem solvers when a student is having a bad day.
4. More opportunity for small groups - Students learn better in small groups. Volunteers allow the teacher to break the classroom in small groups in a large classroom. It is worthy to note, that the learners already go through rigorous class room exercises. Our motive here is to support them, and not create another class room atmosphere. Therefore, **friendly (non strict) approaches** are more conducive.
5. **Observation** is a good way to identify the challenges that a volunteer or a learner might encounter while working together. Observe them in various instances to support learning on both sides.
6. Accept **supervision and support** from teachers, principals, other school personnel and from senior volunteers who have been doing this activity for long.
7. Refrain at all times from physical contact with students